

**From:** [Martin, Sharon](#)  
**To:** [Salinas, Amy](#)  
**Cc:** [Patrick, Dwayne](#); [Ortiz, Diana](#); [Malooly, Tom](#); [Stanley, Deborah-j](#); [Mitchell, Amanda](#); [Moore, Gary](#); [Horner, Jo](#)  
**Subject:** RE: REVISED DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES Environmental Services, Inc. Action Memo - AR  
**Date:** Tuesday, June 02, 2015 12:44:15 PM

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Thank you, Ms Salinas. I have retrieved it from your desk and will begin finalizing the collection and will get the CDs to Jo this afternoon.

**Thanks,**  
**Sharon Martin**  
**Deputy Project Manager | Toeroek Associates, Inc.**  
**phone: 214.665.2126 | mobile: 214.882.0017**  
**email: [martin.sharon@epa.gov](mailto:martin.sharon@epa.gov)**

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**From:** Salinas, Amy  
**Sent:** Tuesday, June 02, 2015 12:34 PM  
**To:** Martin, Sharon  
**Subject:** RE: REVISED DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES Environmental Services, Inc. Action Memo - AR  
[I signed the one with Gary's signature on it so that our signatures will be on the same page.](#)

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**From:** Martin, Sharon  
**Sent:** Tuesday, June 02, 2015 12:30 PM  
**To:** Salinas, Amy  
**Subject:** RE: REVISED DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES Environmental Services, Inc. Action Memo - AR  
[I can come pick it up or you can give it to Jo Horner, whichever is the best for you.](#)

**Thanks,**  
**Sharon Martin**  
**Deputy Project Manager | Toeroek Associates, Inc.**  
**phone: 214.665.2126 | mobile: 214.882.0017**  
**email: [martin.sharon@epa.gov](mailto:martin.sharon@epa.gov)**

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**From:** Salinas, Amy  
**Sent:** Tuesday, June 02, 2015 12:28 PM  
**To:** Martin, Sharon  
**Subject:** RE: REVISED DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES Environmental Services, Inc. Action Memo - AR  
[Do I print it out and sign and then scan it to send to you or do you come pick it up?](#)

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**From:** Martin, Sharon  
**Sent:** Tuesday, June 02, 2015 12:20 PM  
**To:** Moore, Gary; Salinas, Amy  
**Cc:** Horner, Jo; Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Stanley, Deborah-j; Mitchell, Amanda  
**Subject:** REVISED DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES Environmental Services, Inc. Action Memo - AR  
Amy/Gary,

The 08/26/2014 Action Memo is Attachment 1 to the 05/08/215 Action Memo. I have added the 11/03/2014, REMOVAL AR INDEX, (DOC ID 716835) to the collection. I have attached a revised AR Index for your review and approval. If no other changes are required, please sign the approval sheet and I can begin finalizing the collection. Please let me know if you have any questions or concerns.

Thanks,  
Sharon Martin  
Deputy Project Manager | Toeroek Associates, Inc.  
phone: 214.665.2126 | mobile: 214.882.0017  
email: [martin.sharon@epa.gov](mailto:martin.sharon@epa.gov)

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**From:** Moore, Gary

**Sent:** Tuesday, June 02, 2015 11:26 AM

**To:** Salinas, Amy; Martin, Sharon

**Cc:** Horner, Jo; Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Stanley, Deborah-j; Mitchell, Amanda

**Subject:** RE: DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES

Environmental Services, Inc. Action Memo - AR

Amy et al:

I agree. One of the documents that I submitted was the original Action Memo with the attachments. Please add the original Administrative Record as requested by Amy.

Thanks

**Gary Moore**

**Federal On-Scene Coordinator**

**U.S. EPA Region 6**

**214-789-1627 cell**

**214-665-6609 office**

[moore.gary@epa.gov](mailto:moore.gary@epa.gov)

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**From:** Salinas, Amy

**Sent:** Tuesday, June 02, 2015 11:00 AM

**To:** Martin, Sharon; Moore, Gary

**Cc:** Horner, Jo; Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Stanley, Deborah-j; Mitchell, Amanda

**Subject:** RE: DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES

Environmental Services, Inc. Action Memo - AR

I am fine with it, but I would add the AR Index from the original AM or alternatively include the original Action Memo to this AR.

Amy

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**From:** Martin, Sharon

**Sent:** Tuesday, June 02, 2015 9:08 AM

**To:** Moore, Gary; Salinas, Amy

**Cc:** Horner, Jo; Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Stanley, Deborah-j; Mitchell, Amanda

**Subject:** RE: DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES

Environmental Services, Inc. Action Memo - AR

Yes, we have included all of the documents you provided. Do you want a CD copy of the Initial Action Memorandum AR? It only had one document which was the Action Memo.

We will need Ms. Salinas' approval also before we can finalize the AR. Once we receive the Site sign-off sheet with your signatures, I can complete the CDs. Please let us know if you have any questions or concerns.

Thanks,

Sharon Martin

Deputy Project Manager | Toeroek Associates, Inc.

**phone: 214.665.2126 | mobile: 214.882.0017**

**email: [martin.sharon@epa.gov](mailto:martin.sharon@epa.gov)**

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**From:** Moore, Gary

**Sent:** Monday, June 01, 2015 7:26 PM

**To:** Martin, Sharon; Salinas, Amy

**Cc:** Horner, Jo; Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Stanley, Deborah-j; Mitchell, Amanda

**Subject:** RE: DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES  
Environmental Services, Inc. Action Memo - AR

I am ok with this as long as all documents that I provided were included in the AR. Also, Can you find the AR for the Initial Action Memorandum?

Thanks

**Gary Moore**

**Federal On-Scene Coordinator**

**U.S. EPA Region 6**

**214-789-1627 cell**

**214-665-6609 office**

**[moore.gary@epa.gov](mailto:moore.gary@epa.gov)**

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**From:** Martin, Sharon

**Sent:** Monday, June 01, 2015 3:49 PM

**To:** Moore, Gary; Salinas, Amy

**Cc:** Horner, Jo; Patrick, Dwayne; Ortiz, Diana; Malooly, Tom; Stanley, Deborah-j; Mitchell, Amanda

**Subject:** DRAFT AR INDEX - WRF EP-W-10-011\_06\_JH\_C100\_A6JP/OU00\_02\_00088.01: CES  
Environmental Services, Inc. Action Memo - AR

Gary/Amy,

I have attached the Draft AR Index for EPA review and approval. Please let me know if any changes are needed. I have also attached a Site Sign-off sheet for the index if no changes are needed. Once the index is approved, I can begin finalizing the AR and provide the CDs to Jo Horner for mailing.

**Thanks,**

**Sharon Martin**

**Deputy Project Manager | Toeroek Associates, Inc.**

**phone: 214.665.2126 | mobile: 214.882.0017**

**email: [martin.sharon@epa.gov](mailto:martin.sharon@epa.gov)**